

Exhibit 4  
REQUEST FOR NEW CHEMICAL/PRODUCT

All new chemicals/products that have an SDS associated with them, including samples, must be approved for use prior to introduction into any Van Buren County Arkansas facility/location/area. The requesting department must provide the applicable SDS to the Van Buren County Safety Coordinator in order to initiate the approval process.. If assistance with securing the product SDS is required please indicate on this form. The completed form will be returned to the originator with disposition.

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TO BE COMPLETED BY REQUESTING DEPARTMENT/INDIVIDUAL

PERSON ORIGINATING: \_\_\_\_\_ PHONE: \_\_\_\_\_

MANAGER'S SIGNATURE (REQUIRED): \_\_\_\_\_

PRODUCT REQUESTED: \_\_\_\_\_

WHERE WILL IT BE USED?:  
\_\_\_\_\_

WHAT WILL IT REPLACE?:  
\_\_\_\_\_

WHAT IS THE PURPOSE OF THIS PRODUCT?:  
\_\_\_\_\_

PROPOSED BENEFIT: \_\_\_\_\_

IS SDS ATTACHED: \_\_\_ YES \_\_\_ NO    REQUEST ASSISTANCE WITH SDS \_\_\_ YES \_\_\_ NO

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TO BE COMPLETED BY REVIEW GROUPS

DISPOSITION:

ENVIRONMENTAL: <approved or rejected> BY \_\_\_\_\_ Date \_\_\_\_\_

SAFETY: <approved or rejected> BY \_\_\_\_\_ Date \_\_\_\_\_

COMMENTS: \_\_\_\_\_

Safety Requirement: Please complete SDS training with all employees that will use or be in contact with this product. Return completed Training Sign-In sheet to the Van Buren County Safety Coordinator.